



## **Board of Trustees Minutes June 11, 2013**

### **In Attendance:**

Sheldon Worthington, Shawn Turner, Jim Lipscomb, Robin Hough, Liz Smith, Debbie Peterson, Kristi Swett, Jan Hunsaker, MJ Gregoire, Marylee Anderton

### **Past Minutes**

The minutes from the previous meeting were reviewed and approved. Jim Lipscomb abstained from voting as he was not at the previous meeting.

### **Follow up items from previous minutes include:**

- In May/June the Board of Trustees should plan major agenda items for the next school year and establish a working calendar for the 2013-2014 school year.
- Robin requested at the 2/2013 meeting that an academic report for all students will be presented to the board at the April meeting.

### **PTO Report**

None

### **Financial/Facilities Report**

The purchases report was reviewed and approved unanimously.

The budget for May 2013 was reviewed.

A meeting to review the FY13 final budget expenditures was set for June 25, 2013 at 6:00 p.m.

The board reviewed salaries and the budget for 2014.

There was a discussion about having a faculty presence at board meetings and establishing a budget item to pay a faculty member \$50 to attend a board meeting. The SLSPA department heads will be consulted to see if it is better to have one representative attend all board meetings or if faculty will rotate attending the meetings.

## **Faculty Reports**

None

## **Committee Report**

None

## **Administration Report**

### Artistic:

The Actors' Conservatory show was a great success. An additional performance was added so they could perform the show at the end-of year assembly.

### Graduation Recap:

- Only 1 senior did not graduate.
- Next year the board and faculty and staff should be coordinated better. Reminders should be sent to board members. Clear instructions should be given to all on how to gather and enter graduation together.
- There was a suggestion that Zoe's senior video and the senior speeches be posted on the SPA website.
- A new, larger venue will be needed for next year's graduation. The Grand Theater and Abravanel Hall were mentioned. The board agreed that we should start to talk with Abravanel Hall.

### Enrollment Update:

- Registrations are at 304.
- Projected class sizes are 71 freshman, 105 sophomores, 75 juniors, and 54 seniors. Applications are still being received.
- Some new students are from Legacy Prep in Bountiful, which was closed.
- Sheldon is working with Highland and the district on our estimated enrollment and believes they can handle the current enrollments plus 20-30 more students.
- Registration is expected to be smoother this year due to software changes in the SPA database.

### Reports:

A list of reports and who does them was submitted by Sheldon.

## **Other Items**

There was a motion to send a letter to Charles Brainerd and thank him for his years of service on the Board of Trustees and to post a notice to the community that there is a position available on the Board of Trustees. The motion was approved unanimously. An email will be sent to all parents informing them of the open position on the Board of Trustees.

There was a motion to go into a closed meeting. The motion was unanimously approved. Portions of the meeting may be closed for qualified matters as referenced in Utah Statue 52-4-20(1). The meeting was closed at 9:00 p.m.

The meeting was opened.

There was a motion to give the Business Manager a 2% raise. This motion was approved unanimously.

There was a motion to accept the Principal's and Artistic Director's salaries as proposed in the budget. This motion was approved unanimously.

There was a motion to approve the FY 2014 budget as proposed with amendments to include a \$50 stipend for a faculty representative to attend board meetings and a 2% raise for the Business Manager. This motion was approved unanimously

**Next Meeting:** June 25, 2013 6:00 p.m.

Agenda items to include:

- 1) Review and possibly redefine the role of the Artistic Director and associated changes in the charter and organizational chart.
- 2) Approval of final budget expenditures for FY 2013.